

Running an event with TargetAce

An organiser's guide: from setting the event up to publishing the results.

For club organisers · October 2026 · The latest version is at targetace.app/help/events-guide/

In this guide

What this guide covers

What you need

1. Set up entry fees (once)
2. Create the event
3. Add the rounds and the sessions
4. Open entries
5. Watch the entries come in

6. Build the target list

7. On the day: check-in

8. Start shooting and score

9. Confirm the scores

10. Finish, and the results

Checklist

If something isn't working

What this guide covers

An event in TargetAce is a shoot on a date: archers enter and pay online, you build a target list, every target scores on a phone, and the results publish themselves. This guide follows one made-up event, the Kelvin Indoor Open, through every step.

You work in two places:

- **The Organiser Console**, at targetace.app/console, on a computer. Here you set the event up, watch the entries come in, print and export, and run the desk on the day.
- **The TargetAce app**, on your phone. Here you draw the target list, and here every target enters its scores.

Everyone else follows along on the event's **public page**, at an address like targetace.app/e/9USR3G, which needs no app and no sign-in.

An event moves through five stages, and you move it from one to the next: **Draft**, **Entries open**, **Entries closed**, **Shooting now** and **Finished**.

Events take their entry fee online. For a free club night with nothing to enter and nothing to pay, use a leaderboard instead: it is on the console's menu under Members' competitions.

What you need

- To be an organiser of your club in TargetAce, and signed in at targetace.app/console.
- A Stripe account for the club, so entry fees reach the club's bank account. Step 1 sets it up.
- Archers need the TargetAce app to enter and to score. It is free.

1. Set up entry fees (once)

In the console, open **Club settings** and go down to **Entry fees**. TargetAce can set up a new Stripe account for the club, or link one the club already has. Stripe asks for the club's details and a bank account, and checks who runs it. It takes about ten minutes. When the panel says **Ready**, you can put an entry fee on any event.

Entry fees

The club's Stripe account was set up through TargetAce.

Ready Set an entry fee on any event, and archers pay it when they enter.

Entrants pay a booking fee on top of your entry fee. It covers the card fees and a £0.75 TargetAce charge, so the club receives its full entry fee.

Payments go into the club's own Stripe account. Stripe takes its card fee there, paid for by the booking fee, and TargetAce takes only its £0.75 charge.

Archers who withdraw before the entry deadline get everything back, booking fee included. After the deadline there's no refund. TargetAce doesn't refund cancelled events: the club can refund archers in its own Stripe dashboard (TargetAce keeps its booking charge).

Or the club can pay the booking fee itself, event by event (Edit details): archers then pay the entry fee only, and the card fee and TargetAce's £0.75 come out of it. The entry fee must then be at least £1.23.

Payouts, refunds and the club's bank details are in the club's own Stripe dashboard: sign in at dashboard.stripe.com with the club's Stripe login.

[Open the Stripe dashboard](#)

[Stop using this Stripe account](#)

Club settings: entry fees are ready.

How the money works:

- The archer pays your entry fee plus a **booking fee**. The booking fee covers the card costs and TargetAce's charge of £1 a place (75p for a Club Plus club), so the club receives its entry fee in full.
- Or the club can pay the booking fee itself, event by event. Archers then pay the entry fee only, and the card costs and TargetAce's charge come out of it.
- Payments go straight into the club's own Stripe account. Payouts, refunds and bank details are in the club's Stripe dashboard.
- Clubs in the euro area take entry fees in euros. The booking fee is the card costs plus €1.20 a place (€0.90 on Club Plus), and the club passes TargetAce's part on from the console within 45 days.

2. Create the event

Open **Events** on the console's menu and press **New event**.

My profile

Morag Sinclair

Kelvin Bowmen

Club you organise

ORGANISER CONSOLE

Kelvin Bowmen

YOUR CLUB

Club settings

Club website

Members

Join requests

Announcements

Audit log

MEMBERS' COMPETITIONS

Inside the club: members only.

Leaderboards

Events

A shoot on a date: competitions, beginners' courses and come and try sessions. Unlike leaderboards, ladders, knockouts and leagues, an event can be open to people outside the club: archers from other clubs enter, and the public book courses, on its page at targetace.app. Take entries and fees, build the target list and follow the scores on the day.

New event

Event	Date	Status	Who can see it	Change status
Kelvin Spring Open	6 Mar 2027	Draft	Anyone	Open entries Cancel event
Kelvin Indoor	10 Oct	Entries open	Anyone	Close entries Start shooting

Events, on the console's menu.

Fill in the details:

- **Name, Starts,** and the **Venue**.
- **Type:** Competition. (Beginners' courses and come and try sessions are also made here, and take bookings from the public.)
- **Entries close:** the entry deadline. It is also the refund deadline: an archer who withdraws before it gets everything back.
- **Who can see it:** club members only, or anyone. A public event gets its own page on targetace.app, and archers from other clubs can enter.
- **Entry fee paid online:** what the club wants to receive for each entry. The note underneath shows what the archer will pay.
- **Tie-breaks:** Archery GB outdoor (hits, then golds) or indoor (10s, then 9s).
- **About the event:** anything archers should know. It shows on the event's page.

Details

Name

Type

Starts

Beginners' courses and come and try sessions also show on
Find a club at [targetace.app](#) when they're public.

Ends (optional)

Venue

Entries close (optional)

Who can see it

Entry fee paid online (£)

Tie-breaks

☐ **The club pays the booking fee**

Archers pay the entry fee only. The entry fee must be at least £1.23.

Archers pay £13.32: the £12.00 entry fee, which the club receives in full, and a £1.32 booking fee. Withdrawals before the entry deadline are refunded in full; after it there's no refund.

About the event

A friendly indoor open: one Portsmouth, morning or afternoon. Tea and cake after.

The event's details.

Then say how the day will run:

- **Scores are confirmed by** an organiser, or by the archers on each target in the app.
- **Results are shown** live as the scores come in, or only when the event has finished.

On the day

Scores are confirmed by

Results are shown

On the target: when everyone who shot a round has agreed its scores in the app, they are confirmed. An organiser can always confirm or correct a scorecard.

To archers and on the event's public page. Organisers always see them live.

How scores are confirmed and when results show.

3. Add the rounds and the sessions

Rounds: pick each round archers can shoot from the list and press **Add round**. Tick age categories to keep a round for certain archers (a junior round, say); tick none and it is for everyone.

Sessions: when people shoot. For each session give the number of **targets**, the **archers per target**, and the **waves**: whether everyone shoots together, or the archers on a target take turns on the line (AB then CD).

You never type the number of places. **The places are the targets:** targets multiplied by archers per target, added up over the sessions. The form shows the figure as you go. When the event is full, archers join a waiting list.

Rounds

Portsmouth Remove

20 yd - 10-zone - 60 arrows

Who is it for? Tick none for everyone.

☐ Adult ☐ 50+ ☐ Under 21 ☐ Under 18 ☐ Under 16 ☐ Under 15 ☐ Under 14

☐ Under 12

Round Add round

New National

Sessions

Session 1 Remove

Name Starts

Morning 06/03/2027 10:00

Targets Archers per target

6 4

Waves

2 waves: AB, CD

When the line can't hold everyone at once, the archers on a target take turns: up to three waves.

Session 2 Remove

Name Starts

Afternoon 06/03/2027 14:00

Targets Archers per target

6 4

Waves

2 waves: AB, CD

When the line can't hold everyone at once, the archers on a target take turns: up to three waves.

Places: 48, from the targets and archers per target of every session.

Add session

Rounds, sessions, and the places worked out from the targets.

Press **Create event**. It is saved as a draft: nobody else sees it yet.

Selling places by shoot type (optional)

For an event where archers shoot more than one round in the day, or where rounds have different prices, use shoot types. On the event's page choose **Set up targets and shoot types**. A shoot type is a set of rounds shot

in order, with a price of its own: a Portsmouth and a double Portsmouth can be two shoot types at one event. You set the line of targets once, and each shoot type either shares the targets or has some reserved for it. Each shoot type has its own waiting list.

Targets and shoot types: Kelvin Spring Open

← Kelvin Spring Open

Archers enter for a shoot type: the rounds they shoot through the day, and its price. Everyone on a target shoots the same shoot type, so a place left on a part-filled target can only go to that type.

This event has no shoot types yet. Here is one for each round to start from: change them, then save.

Targets

Targets

6

Archers per target

4

Waves

2 waves: AB, CD

When the line can't hold everyone at once, the archers on a target take turns: up to three waves.

24 places

Shoot types

A shoot type shares the targets nobody has reserved, first come first served, or has a number of targets of its own.

Portsmouth

Name

Portsmouth

Price (£)

12.00

Archers pay £13.32: £12.00 to the club and a £1.32 booking fee.

Rounds, in the order shot

First Portsmouth

Targets

Shares the targets

Add shoot type

Save targets and shoot types

Targets and shoot types: for events with more than one round in the day.

4. Open entries

Open the event from the Events page and check it over. When you are ready, press **Open entries**.

Running an event with TargetAce

targetace.app · page 7 of 21

Kelvin Spring Open

[← All events](#)

Status **Draft**
Type **Competition**
Date **6 Mar 2027**
Venue **Kelvingrove Sports Hall**
Places **48**
Entry fee online **£12.00, paid to the club when archers enter**

Open entries

Cancel event

Edit details, rounds and sessions

Sell places by shoot type

Give the event its targets and its shoot types (the rounds an archer shoots through the day, each with a price). TargetAce works out the places and sells them, with a waiting list for each shoot type.

Set up targets and shoot types

0 archers entered, 0 paid.

Exports and printing

Print scoresheets

Print target list

Export entries (CSV)

Export target list (CSV)

A draft event. Open entries when you are ready.

Archers can now enter:

- **Club members** see the event on the club's page in the app.
- **Anyone else** uses the public page (for a public event) or types the **event code** in the app. Share the page's address in your emails and on social media.

Entries open

Kelvin Indoor Open

Saturday, 10 October 2026 Kelvingrove Sports Hall Hosted by Kelvin Bowmen

Entry £12.00 + £1.32 booking fee, paid when you enter in the app

One Portsmouth round. Open to all bow styles; juniors welcome.

Entries

Archer	Club	Bow	Category	Round
Ailsa Baird		Recurve	Women · Adult	Portsmouth
Callum Kerr	Clydeside Archers	Compound	Open · Adult	Portsmouth
Morven Innes		Barebow	Women · Adult	Portsmouth
Hamish Yule		Recurve	Open · 50+	Portsmouth
Iona N.		Recurve	Women · Under 18	Portsmouth
Fraser Dunlop	Lomond Bowmen	Longbow	Open · Adult	Portsmouth
Kirsty Lamont		Compound	Women · Adult	Portsmouth
Ruaridh Haldane		Barebow	Open · Adult	Portsmouth
Eilidh Rankin	Clydeside Archers	Recurve	Women · Adult	Portsmouth
Lewis Maxwell		Recurve	Open · Adult	Portsmouth
Catriona Ogilvie		Barebow	Women · 50+	Portsmouth
Angus S.		Recurve	Open · Under 16	Portsmouth
Mhairi Tulloch	Lomond Bowmen	Recurve	Women · Adult	Portsmouth
Struan Jardine		Compound	Open · Adult	Portsmouth

ENTERED

14 of 16

Enter in the TargetAce app: open the club's page, or search for the event by its code 9USR3G. Entries close Saturday, 3 October 2026.

App StoreGoogle Play

Rounds

Portsmouth

Everyone · 60 arrows

- 60 arrows at 20 yd, 60cm

Sessions

Morning · 10:00

4 targets, 4 per target, AB/CD

The event's public page: the address to share.

5. Watch the entries come in

Archers enter in the app: they choose their round, bow style and category, and pay. Their place is confirmed when the payment goes through.

The event's page in the console lists every entry, with what each archer is shooting and whether they have paid. From here you can also export the entries as a spreadsheet (Club Plus).

Kelvin Indoor Open

[← All events](#)

Status Entries open

Type **Competition**

Date **10 Oct 2026**

Venue **Kelvingrove Sports Hall**

Places **16**

Entry fee online **£12.00, paid to the club when archers enter**

Public page targetace.app/e/9USR3G

Close entries

Start shooting

Cancel event

Edit details, rounds and sessions

14 archers entered, 14 paid.

Exports and printing

Print scoresheets

Print target list

Export entries (CSV)

Export target list (CSV)

Archers who withdraw before the entry deadline are refunded automatically, booking fee included. There's no refund after the deadline, or when you withdraw someone.

Archers who leave the club or delete their account before the entry deadline count as withdrawing, and are refunded the same way. Removing a member withdraws them without a refund.

Archer	Bow	Category	Round	Session	Entry	Paid	Checked in
Ailsa Baird	Recurve	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒ Paid	☐
Callum Kerr Clydeside Archers	Compound	Open, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒ Paid	☐
Morven Innes	Barebow	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒ Paid	☐
Hamish Yule	Recurve	Open, 50+	Portsmouth	Morning	Entered - paid £12.00 online	☒ Paid	☐
Iona Nairn	Recurve	Women, Under 18	Portsmouth	Morning	Entered - paid £12.00 online	☒ Paid	☐

Every entry, with round, session and payment.

Good to know:

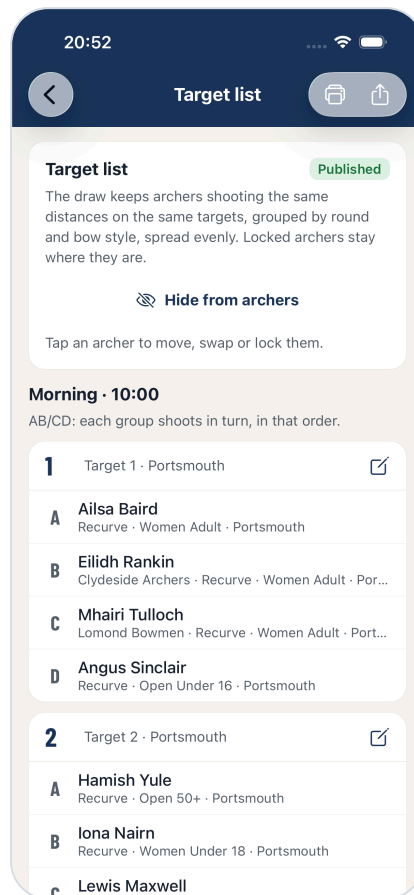
- **Full:** once every place is taken, new archers join the waiting list. When a place comes free it is offered to the first archer waiting, who has a set time to pay for it.
- **Withdrawing:** an archer who withdraws before the entry deadline is refunded automatically, booking fee included. After the deadline there is no refund.
- **If you cancel the event,** TargetAce does not refund the entries: the club refunds archers from its own Stripe dashboard.
- You can press **Close entries** at any time, and reopen them.

6. Build the target list

The target list is made in the app. Open the event in the app and, under **On the day**, choose **Target list**.

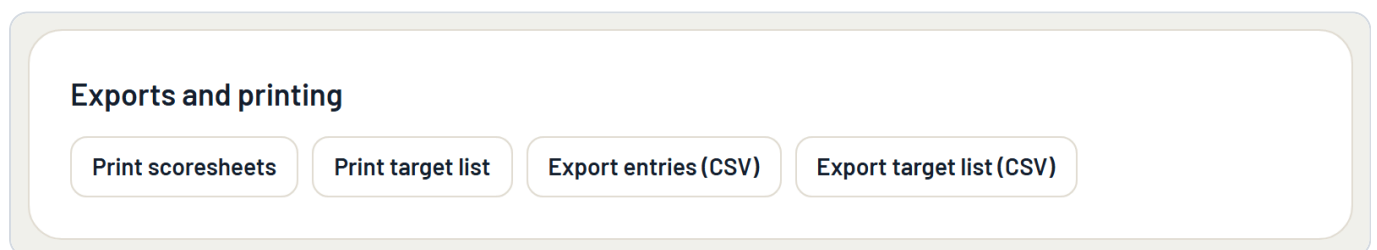
1. Press **Draw the target list**. TargetAce places every archer: archers shooting the same distances share targets, grouped by round and bow style and spread evenly.

2. Adjust it. Tap an archer to move them, swap two archers, or lock someone where they are so a redraw leaves them alone.
3. Press **Publish to archers**. Until you do, archers do not see it. Once published, each archer sees their own target in the app, and the whole list is on the public page.



The target list in the app: draw, adjust, publish.

Back in the console, a Club Plus club can **print the target list and the scoresheets**, with the club's badge, and export the target list as a spreadsheet.



Printing and exports, on the event's page in the console.

Entries open

Kelvin Indoor Open

Saturday, 10 October 2026
Kelvingrove Sports Hall
Hosted by Kelvin Bowmen

Entry £12.00 + £1.32 booking fee, paid when you enter in the app

Target list

Morning · 10:00 · AB/CD

Target	Archer	Club	Category	Round
1A	Ailsa Baird		Recurve · Women · Adult	Portsmouth
1B	Eilidh Rankin	Clydeside Archers	Recurve · Women · Adult	Portsmouth
1C	Mhairi Tulloch	Lomond Bowmen	Recurve · Women · Adult	Portsmouth
1D	Angus S.		Recurve · Open · Under 16	Portsmouth
2A	Hamish Yule		Recurve · Open · 50+	Portsmouth
2B	Iona N.		Recurve · Women · Under 18	Portsmouth
2C	Lewis Maxwell		Recurve · Open · Adult	Portsmouth
2D	Kirsty Lamont		Compound · Women · Adult	Portsmouth
3A	Callum Kerr	Clydeside Archers	Compound · Open · Adult	Portsmouth
3B	Struan Jardine		Compound · Open · Adult	Portsmouth
3C	Catriona Ogilvie		Barebow · Women · 50+	Portsmouth
4A	Morven Innes		Barebow · Women · Adult	Portsmouth
4B	Ruaridh Haldane		Barebow · Open · Adult	Portsmouth
4C	Fraser Dunlop	Lomond Bowmen	Longbow · Open · Adult	Portsmouth

ENTERED

14 of 16

Enter in the TargetAce app: open the club's page, or search for the event by its code 9USR3G. Entries close Saturday, 3 October 2026.

App Store
Google Play

Rounds

Portsmouth

Everyone · 60 arrows

- 60 arrows at 20 yd, 60cm

Sessions

Morning · 10:00

4 targets, 4 per target, AB/CD

One Portsmouth round. Open to all bow styles; juniors welcome.

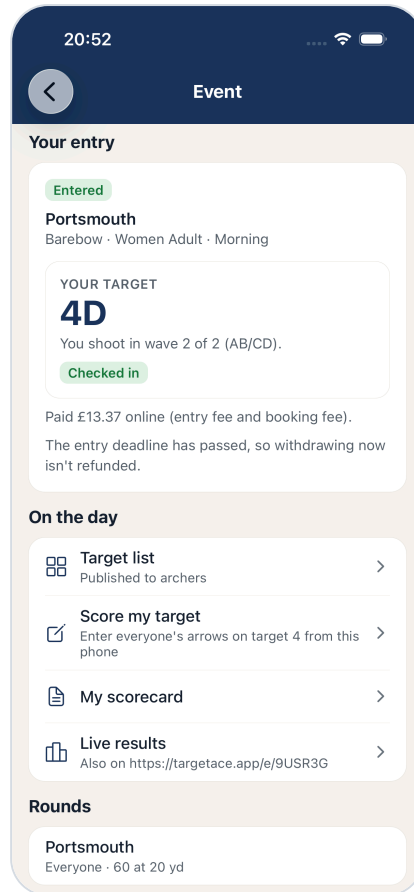
The published target list on the public page.

7. On the day: check-in

From the start of the event's day, archers **check in** in the app when they arrive, and see their target. On the event's page in the console you can see who has checked in, and tick an archer in yourself at the desk.

Archer	Bow	Category	Round	Session	Entry	Paid		Checked in
Ailsa Baird	Recurve	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Callum Kerr Clydeside Archers	Compound	Open, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Morven Innes	Barebow	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Hamish Yule	Recurve	Open, 50+	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Iona Nairn	Recurve	Women, Under 18	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Fraser Dunlop Lomond Bowmen	Longbow	Open, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Kirsty Lamont	Compound	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Ruaridh Haldane	Barebow	Open, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Eilidh Rankin Clydeside Archers	Recurve	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Lewis Maxwell	Recurve	Open, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Catriona Ogilvie	Barebow	Women, 50+	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☒
Angus Sinclair	Recurve	Open, Under 16	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☐
Mhairi Tulloch Lomond Bowmen	Recurve	Women, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☐
Struan Jardine	Compound	Open, Adult	Portsmouth	Morning	Entered - paid £12.00 online	☒	Paid	☐

The desk view: who has paid and who has checked in.

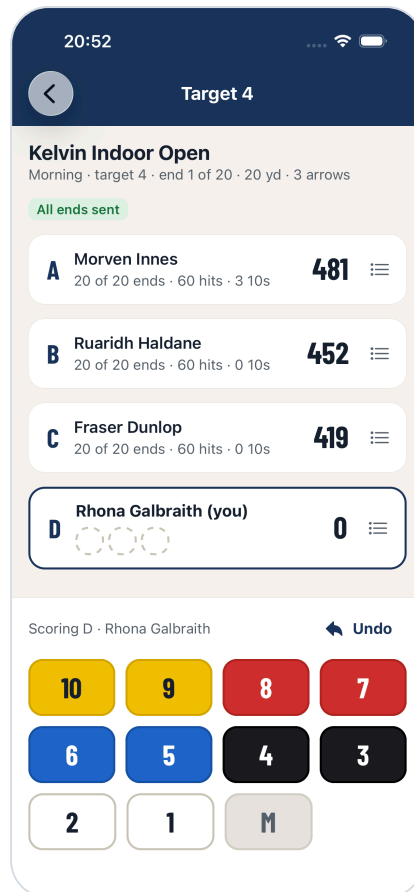


What an archer sees: their target, their wave, and the day's tools.

8. Start shooting and score

When you are ready to begin, press **Start shooting** (in the console, or in the app under Run the event). The event's page changes to Shooting now.

Each target scores on one phone. One archer on the target opens the event in the app, chooses **Score my target**, and enters everyone's arrows end by end. The scores go to TargetAce as each end is entered, so the results are live. If the phone has no signal the ends are kept on it, and sent when the signal comes back.



Score my target: one phone enters the arrows for everyone on the target.

Where a shoot type has more than one round, the event's settings say whether each target moves on by itself or waits for you to start each round. If rounds wait for you, a **Start round** button appears on the event's page.

9. Confirm the scores

Scores are confirmed in the way you chose in step 2:

- **By an organiser:** when scorecards are complete, press **Confirm every complete scorecard**. Confirmed scorecards are locked. Any still being scored are left alone, so you can press it again later.
- **On the target:** when everyone who shot a round has agreed its scores in the app, they are confirmed without you.

An organiser can always confirm or correct a scorecard.

Kelvin Indoor Open

[← All events](#)

Status **Shooting now**

Type **Competition**

Date **10 Oct 2026**

Venue **Kelvingrove Sports Hall**

Places **16**

Entry fee online **£12.00, paid to the club when archers enter**

Public page targetace.app/e/9USR3G

Finish

Cancel event

Edit details

Shooting now

Confirm every complete scorecard

14 archers entered, 14 paid. 14 of 14 checked in.

Exports and printing

Print scoresheets

Print target list

Export entries (CSV)

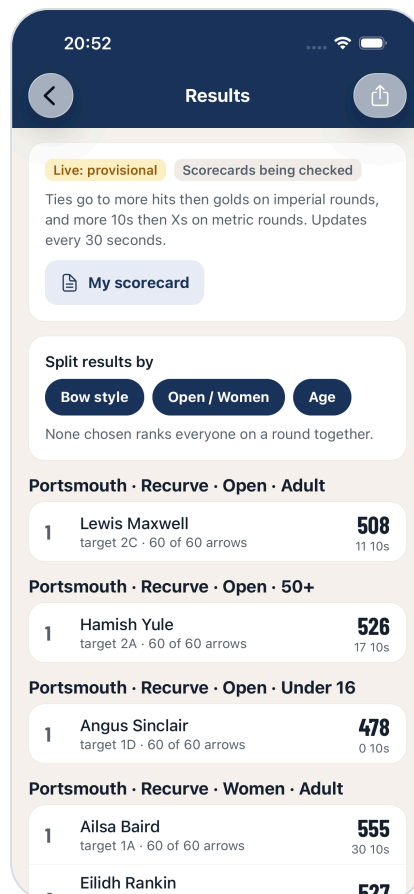
Export target list (CSV)

Export results (CSV)

Archers who withdraw before the entry deadline are refunded automatically, booking fee included. There's no refund after the deadline, or when you withdraw someone.

Shooting now: confirm complete scorecards, and export results at any time.

Meanwhile everyone can follow the **live results**, in the app and on the public page, split by round, bow style and category. (If you chose to show results only at the end, only organisers see them until then.)



Live results in the app.

Shooting now

Kelvin Indoor Open

Saturday, 10 October 2026 Kelvingrove Sports Hall Hosted by Kelvin Bowmen

Entry £12.00 + £1.32 booking fee, paid when you enter in the app

Live results

Provisional while shooting is under way. Arrows shows how many each archer has shot so far. This page refreshes itself.

Portsmouth · Recurve · Open · Adult

#	Archer	Club	Score	Hits	10s	Arrows
1	Lewis Maxwell		508	60	11	60

Portsmouth · Recurve · Open · 50+

#	Archer	Club	Score	Hits	10s	Arrows
1	Hamish Yule		526	60	17	60

Portsmouth · Recurve · Open · Under 16

#	Archer	Club	Score	Hits	10s	Arrows
1	Angus S.		478	60	0	60

Portsmouth · Recurve · Women · Adult

#	Archer	Club	Score	Hits	10s	Arrows
1	Ailsa Baird		555	60	30	60
2	Eilidh Rankin	Clydeside Archers	527	60	13	60
3	Mhairi Tulloch	Lomond Bowmen	347	39	12	39

Portsmouth · Recurve · Women · Under 18

#	Archer	Club	Score	Hits	10s	Arrows
1	Iona N.		491	60	4	60

Portsmouth · Compound · Open · Adult

#	Archer	Club	Score	Hits	10s	X	Arrows
1	Callum Kerr	Clydeside Archers	569	60	35	17	60

ENTERED

14 of 16

Rounds

Portsmouth

Everyone · 60 arrows

• 60 arrows at 20 yd, 60cm

Sessions

Morning · 10:00

4 targets, 4 per target, AB/CD

Live results on the public page, updating as targets score.

10. Finish, and the results

When shooting is over and the scorecards are confirmed, press **Finish**. Scoring closes and the results become final.

Kelvin Indoor Open

[← All events](#)

Status	Finished
Type	Competition
Date	10 Oct 2026
Venue	Kelvingrove Sports Hall
Places	16
Entry fee online	£12.00, paid to the club when archers enter
Public page	targetace.app/e/9USR3G

14 archers entered, 14 paid. 14 of 14 checked in.

Exports and printing

Print scoresheets

Print target list

Export entries (CSV)

Export target list (CSV)

Export results (CSV)

Archers who withdraw before the entry deadline are refunded automatically, booking fee included. There's no refund after the deadline, or when you withdraw someone.

Archers who leave the club or delete their account before the entry deadline count as withdrawing, and are refunded the same way. Removing a member withdraws them without a refund.

A finished event: the results can be exported.

- The **results** stay on the public page and in the app.
- **Export results** gives a spreadsheet of the final placings (Club Plus), for your own records or to send on.
- If your club keeps **club records** in TargetAce and counts events, any score that beats a record is proposed for confirming.

Finished

Kelvin Indoor Open

Saturday, 10 October 2026 Kelvingrove Sports Hall Hosted by Kelvin Bowmen

Entry £12.00 + £1.32 booking fee, paid when you enter in the app

Results

Portsmouth · Recurve · Open · Adult

#	Archer	Club	Score	Hits	10s
1	Lewis Maxwell		508	60	11

Portsmouth · Recurve · Open · 50+

#	Archer	Club	Score	Hits	10s
1	Hamish Yule		526	60	17

Portsmouth · Recurve · Open · Under 16

#	Archer	Club	Score	Hits	10s
1	Angus S.		478	60	0

Portsmouth · Recurve · Women · Adult

#	Archer	Club	Score	Hits	10s
1	Ailsa Baird		555	60	30
2	Mhairi Tulloch	Lomond Bowmen	532	60	16
3	Eilidh Rankin	Clydeside Archers	527	60	13

Portsmouth · Recurve · Women · Under 18

#	Archer	Club	Score	Hits	10s
1	Iona N.		491	60	4

Portsmouth · Compound · Open · Adult

#	Archer	Club	Score	Hits	10s	X
1	Callum Kerr	Clydeside Archers	589	60	35	17
2	Struan Jardine		581	60	34	9

Portsmouth · Compound · Women · Adult

#	Archer	Club	Score	Hits	10s	X
1	Kirsty Lamont		556	60	30	16

Portsmouth · Barebow · Open · Adult

#	Archer	Club	Score	Hits	10s
---	--------	------	-------	------	-----

ENTERED

14 of 16

Rounds

Portsmouth

Everyone · 60 arrows

- 60 arrows at 20 yd, 60cm

Sessions

Morning · 10:00

4 targets, 4 per target, AB/CD

The final results on the public page.

Checklist

1. Entry fees are **Ready** in Club settings.
2. The event has its details, rounds and sessions, and the places look right.
3. **Open entries**, and share the public page or the event code.
4. Before the day: draw, adjust and **publish** the target list in the app. Print target lists and scoresheets if you want paper.
5. On the day: check archers in, then **Start shooting**.
6. Each target scores on one phone.
7. **Confirm** the scorecards.
8. **Finish** the event, and export the results.

If something isn't working

- **Open entries is refused.** An event needs at least one round, one session and an entry fee, and the club must be able to take payments.
- **An archer can't see the event.** A members-only event shows only to members of your club. Give other archers the event code, or make the event public.
- **An archer has no target.** They were not placed when the list was drawn, or entered afterwards. Open the target list in the app and place them.
- **A target's scores are wrong.** The phone scoring the target can change an end before the scorecard is confirmed. After that, an organiser corrects it.

Still stuck? Email info@lastcandlestudios.com.